

# IMPORTANT

## SCHOOL MEDICATION PROCEDURES

*Please read all attached information carefully!*

### HIGHLIGHTS:

- A **blue** Medical Information and Emergency Notification Form must be filled out for each student and returned to the school office **TOMORROW, August 24<sup>th</sup>!** (Monday, August 27<sup>th</sup> for PS-4 and Tuesday, August 28<sup>th</sup> for PS-3)
- **Please complete and return the pink and yellow forms when the time arises that medication is needed. If your child is currently taking medication that may need to be administered during school hours, please have your physician complete his portions of the pink and yellow forms and return them to school as soon as possible.**
- School personnel are not allowed to administer any medication – prescription or **non-prescription** (such as Tylenol, Ibuprofen, Benadryl, Tums, etc) to any student unless a yellow Physician Request for Self-Administration of Medication Form and a pink Medication Authorization Form (both sides) are completed by the student's **physician** and parent/guardian and returned to the Principal.
- No student may self administer medications or carry asthma or allergy medication unless a yellow Physician Request for Self-Administration of Medication Form and a pink Medication Authorization Form are completed by the student's **physician** and returned to the Principal.
- Authorized medications – whether prescription or non-prescription – must be supplied to the school in their **original prescription or manufacturers' containers** with label intact.
- Parents of children who have asthma should pay close attention to #6 of the School Medication Procedures. St. Barbara School recommends that the students who wish to carry his/her inhaler on their person, should keep an extra inhaler in the school office in case a child forgets his/her inhaler at home.
- *Compliance with the School Medication Procedures established for the administration of medication is the responsibility of the parent/guardian.*